

**Notes and Action Record of the Yeoman Park Academy / Redgate Primary Academy
Joint Local Academy Committee Summer 1 Business Meeting
Held on Monday 18th May 2026 at 10.00am via Teams**

Membership	Initials	Governor category	Absence
Pete Edwards MBE (Chair of Governors)	PE	Appointed AC governor	A
Lynn Weeks (Vice Chair of Governors)	LW	Appointed AC governor	
Zoe Clayton	ZC	Staff AC governor	
Alison Pink	AP	Appointed AC governor	
Douglas Pink	DP	Appointed Parent AC governor	
James Coope	JC	Appointed AC governor	A
Rebecca Scully	RS	Appointed Parent AC governor	A
Zoe Ascroft	ZA	Appointed AC governor	

Staff in attendance	Initials	Position	Absence
Lucy Spacey	LS	Executive Principal	A
Courtney Hoop	CS	Principal – Yeoman Park	
Claire Gouthwaite	CG	Principal - Redgate	
Lynsey Parker	LP	Governance Professional / Clerk to Governors	

Quorum required	4	Governors present	5
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Action Record:

Agenda item	Meeting Ref	Action Required	Responsible Person	Timeline	Update	Complete / carried forward
YPA/RPA/ 20/2526	Spring 1	Review monitoring visit form, and current link governor roles and possible reallocation	PE/LP	16/3/2026	Link visit form updated. Wider review and guidance on all link roles planned for start of 2026/27	C

YPA/RPA	Spring 2	Ensure inclusion of vulnerable children, and staff wellbeing is included on all LAC agendas and/or evidenced in discussions	LP	18/5/2026		Complete / ongoing
YPA/RPA	Spring 2	Ensure governors provide feedback on assurance provided and what was evidenced in link visits in relation to relevant LAC agenda items	All governors	Ongoing from 18/5/2026		Complete / ongoing

Notes of meeting:

Blue text = academy committee governor check and challenge

Green text = academy committee governor decision-making / approval

Q = Question from governors

A = Answer from senior leaders

Agenda item	Key points /summary of discussion	Action Required	Responsible Person	Timeline
YPA/RPA/ 32/2526 Welcome and apologies	Apologies were received and accepted from PE, JC and RS. LW confirmed that she is Chairing today's meeting.			
YPA/RPA/ 33/2526 Declarations of Interest	There were no declarations of interest for any items on the agenda and it was confirmed that previous declarations were correct.			
YPA/RPA/ 34/2526 Notes of last meeting and update action log	Notes of the previous meeting were received and agreed. Updates and status were given for actions from the last meeting – see above. <u>Matters Arising:</u> Staff wellbeing and morale Q – How is staff wellbeing in general at present? A – changes to management structure across both academies has led to some flux in terms of job movement, but being managed well and communications have gone out to all staff about the next layers of potential movement/change.			

	At RPA conversations have taken place with staff about classes for next year. At YPA survey of all staff including support staff re preferences for classes so have a voice. Looking to be in a good position for end of year and going into next. No performance issues this year. Staff wellbeing lead at RPA carries out regular comms, lots of events – bowling, picnic Good position for end of year and going into the next			
YPA/RPA/ 35/2526 Governance Report	Academy committee governors noted the resignation of ZC following expiry of her 4 year term of office and change of position at the academies. LW passed on thanks to ZC for staff governor contributions over the last 4 years and for providing valuable insight to staffing and curriculum developments. Q - Please explain changes to leadership at the academies? A – ZC appointed as Vice Principal across all 3 special schools in the Trust as a new role in the structure, she will have a strategic view, supporting all 3 schools to collaborate on strengths and weaknesses / areas for improvement. Governors received an update on recruitment to the 2 Assistant Principal posts at YPA that have become vacant as a result. It was noted that after a competitive recruitment and interview process, 2 internal candidates have been appointed (one from YPA one from RPA). CH updated on the supportive conversations and development for unsuccessful internal candidates. CG described the plans to backfill vacancies created at RPA including retaining and upskilling existing staff who share the values and ethos of the academy, and it was confirmed that all staff are aware of the plans. ZC resignation creates a vacancy for a staff governor. An update on the planned staff governor election process was provided and it was noted that there has already been some interest, showing the strength of the staff body and that they feel represented. <u>Link visits</u> Governors confirmed they had received visit reports in respect of: Leadership and management Safeguarding			

	Quality of Education SEND Careers In addition, DP had attended recent Health and Safety Committee meetings. He gave positive feedback on the swift action taken in response to any identified issues, as long as issues reported in a timely way. He commented that the staff clearly had strong awareness of the needs of learners and the school environment. Due to absence of RS, SEND link governor, and JC, Careers link governor, from today's meeting, it was agreed to follow u on the SEND and Careers visit reports at the next meeting. <u>Trust policies</u> Governors received an update on recently approved policies. CH and CG passed on thanks for how policies have been managed this year			
YPA/RPA/36/2526 Principal's Report	Redgate <u>Behaviour</u> Q – Are there any reasons for there being more behaviour incidents between November-December? A – Small number of children with self-injurious behaviour. Discuss with behaviour team and pick up any issues. One member of staff was not following advice, we implemented a staff swap and have offered staff training and support. Overall numbers remain low. <u>AIP</u> Q – It is good to see the progress with the reading curriculum. In relation to the maths curriculum, are staff sufficiently developed and able to deliver? A – Majority of children are at pre-curriculum, sensory level. All staff have more awareness and understanding of what pre-maths is and isn't. Attention Autism and Maths Hub support has been accessed, offer a brilliant approach to delivery of pre-maths			

	New teacher and maths lead has taken up development and networking opportunities and is implementing in own practice, next step is to roll out more widely to all teaching staff. Q – Has the support previously put in place been effective? A – Yes, for some staff, previously delivery was related to mainstream thinking, but support has been put in place and is ongoing. Changes being made for next year to match staff to areas of strength e.g slightly older / more able learners. <u>Admissions for 2026/27</u> 56 children with places - all of whom have Redgate named on their EHCP 1 from Derbyshire CC area where due process re consultation has not been followed. Executive Principal Lucy Spacey is taking legal advice. <u>Safeguarding</u> Governors received the Nottinghamshire Prevent risk assessment document (and noted that this is out of date, Patrick Knight, Safeguarding lead for the Trust is raising with Nottinghamshire Police) and noted that this provided additional contextual information and that Mansfield was seen as a high-risk area of the county, which represents an additional level of vulnerability for learners and families at both academies. Q – Are academy safeguarding procedures robust in relation to these additional external challenges? A – We are hypervigilant on safeguarding matters and always consider contextual safeguarding. Strong awareness of individual learners and their families informs our approach. Governors received the safeguarding staff voice survey results and noted that these were extremely positive. CG updated that the academy has had really strong feedback from the Trust, with just a few ideas for development regarding engagement with parents. CH advised that at YPA the only area of development arising from the survey was staff requesting more information on how certain cases have been dealt with, this has been			
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	discussed with the academy safeguarding team and feedback to individual staff why this is not always possible. Parent governors feedback on the strong approach at the academies and that it is clear that staff know the children and their individual circumstances well. A discussion took place on expectations of support and the responsibilities of schools along with those of external agencies, and the impact on staff workload and wellbeing. It was confirmed that the role of the FSA is vital in building links between staff and external agencies. There may be more work to be done to widen understanding amongst all staff of thresholds for support and intervention e.g. from Social Care. <u>Complaints</u> 1 formal complaint being investigated, CG leading and meeting with parent. <u>Stakeholder engagement</u> Calendar of events for the next half-term was discussed, governors welcome and encouraged to attend end of term events. Yeoman Park <u>AIP</u> Q – Can you explain the different purposes of the AIP and the SEF? As there were no Areas for Improvement (Afls) from previous Ofsted inspection at YPA, we have simplified and started over with our AIP, redefining our priorities. Knowing the school and the staff is key to this, and we are using this information to define and drive improvements needed in our local context. SEF assesses how the school meets Ofsted criteria - this covers a wide spectrum for YPA as covers EYFS to Post-16. Leaders have looked at where we meet the standards and provided a description of where we feel we are at a particular moment in time, with all statements supported by evidence. The SEF gives us areas to develop further and move along the standards.			
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	<u>Admissions for 2026/27</u> Leavers spaces being filled. Managing Year 7 entry. Earlier entry to the academy means longer time to work with the learners, and an opportunity for them to stay with us throughout their school journey. Horizons offering another local option at secondary means we may start to see fewer learners joining us at this stage. The academy continues to be oversubscribed - 340 consultations this year for 8 spaces. Academy continues to balance and give careful consideration to the needs of all existing and incoming children. Profile and age of learner changing – more sensory and ASD. A discussion took place on the SEND White paper which proposed new SEND Hubs such as the one under development at Samuel Barlow within our Trust may reduce demand on specialist schools eventually. Q – is there priority for LAC or social care experienced children in the special school consultation / admissions process? A - In mainstream schools, yes. Not necessarily for specials but will have higher levels of need if wanting a special school place and more professional support advocating for the place. <u>Safeguarding</u> Q – Home issues are the greatest area of concern, is this usual/typical at the academy? A – Yes. This is why we have FSA in place. In serious cases can be neglect. In this reporting period, many families are requesting help with behaviour issues at home – we can signpost and refer to external agencies. Many referrals declined as have not met thresholds for additional support. Staff need to be satisfied that they have done everything in the power to record and report concerns, support and refer appropriately. <u>Attendance</u>			
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	Q – Please can you explain what is EOTAS? A – Education other than at school. One learner with non-attendance issue now has package of support in place – tutor one day per week, awaiting funding from LA. One learner previously at AP is now not on school roll. CH explained that the longer learners are out of school, the more difficult it can be for them to return and reintegrate. As well as the needs of the individual children, academy leaders must also be mindful of waiting lists and the demand for places at the academy when those on roll are not attending. <u>AOB</u> ZC gave an update on the recent sudden child death: Ofsted call has taken place for due diligence Inquest will take place Sudden child death review meeting Funeral attended by staff FSA continuing to check in with family			
YPA/RPA/ 37/2526 Determination of Confidentiality	Governors determined that there were no confidential discussions.			
YPA/RPA/ 38/2526 Report to Trustees	A report will be provided to Trustees following the meeting. The responses to our reports from Trust G&P Committee will also be shared back with governors.			
YPA/RPA/ 39/2526 Date and time of next meeting	Wednesday 1st July at 10.100 am at Yeoman Park. The meeting closed at 11.52am			

Signed by Vice Chair: Lynn Weeks	Date: 1 st July 2026
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