



# Redgate Primary Academy Data Breach Policy September 2020

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<b>Associated documents:</b>			

DAT Data Breach Policy.

➤ <https://www.diverseacademies.org.uk/wp-content/uploads/sites/25/2019/05/Data-Breach-Policy.pdf>

**Links to:**

Information Commissioners Office

➤ [www.ico.org.uk](http://www.ico.org.uk)

Data Protection 2018 and General Data Protection Regulation ➤

[www.gov.uk/data-protection](http://www.gov.uk/data-protection)

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## **1. Introduction**

RPA follows all aspects set out in the DAT policy.

## **2. About this procedure**

RPA follows all aspects set out in the DAT policy.

## **3. Identifying a Data Breach**

RPA follows all aspects set out in the DAT policy.

## **4. Internal Communication**

RPA follows all aspects set out in the DAT policy.

## **5. External communication**

RPA follows all aspects set out in the DAT policy.

## **6. Producing an ICO Breach Notification Report**

RPA follows all aspects set out in the DAT policy.

## **7. Evaluation and response**

RPA follows all aspects set out in the DAT policy.

## **8. BREACH NOTIFICATION REPORT FORM to be completed by staff reporting a breach**

RPA follows all aspects set out in the DAT policy.

## **9. ICO BREACH NOTIFICATION REPORT to be completed by the DPO prior to reporting to the ICO**

RPA follows all aspects set out in the DAT policy.